

**INCORPORATED VILLAGE OF HILTON BEACH**

**MINUTES**

**Council Meeting – January 11<sup>th</sup>, 2024**

**6:00 PM**

**Council Chambers, Hilton Beach Municipal Office**

**3100 Bowker Street, Hilton Beach, Ontario**

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**PRESENT**

Council: Robert Hope; Mayor  
Brian Delvecchio; Councillor  
Sally Cohen; Councillor  
Sarah Brown; Councillor  
Kelly Rathwell; Councillor  
Staff: Jillian Hayes; Clerk Treasurer

**DECLARATIONS OF PECUNIARY INTEREST**

NONE

**DELEGATIONS**

- Kevin Ibbitson – Location of the snowmobile trail on upper Birch (15 mins)  
Request made on behalf of local snowmobile club to brush trees in the road allowance along the ditch on upper Birch St. to improve access to wooded trails. Mr. Ibbitson has offered to do this work free of charge.

2024 – 01 Moved by Councillor Kelly Rathwell  
Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT Council for the Village of Hilton Beach approve Kevin Ibbitson’s request to remove brush from the road allowance on upper Birch St. to allow for safer access to the snowmachine trail traditionally in use in that area

CARRIED

- Shirley Pollock – Hilton Union Library Board; Energy Audit and Building Renovations (15 mins)

The Hilton Union Library Board is looking at completing building improvements that focus on increasing energy efficiency. The Village will assist with grant applications and staff will assist with what improvements can be done ourselves. Assistance in cleaning out the storage room and sealing it for weather and pests will be provided by the Village.

**APPROVAL OF MINUTES**

1. Council Meeting Minutes of December 13th, 2023

2024 – 02 Moved by Councillor Brian Delvecchio  
Seconded by Councillor Kelly Rathwell

BE IT RESOLVED THAT the minutes of the Council meeting of December 13, 2023, be adopted as presented.

CARRIED

**VOUCHERS**

2. Total Voucher for the month of December 2023, Voucher #2023-12 for \$122,120.80

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma District Services Administration Board - \$6,586.00; Ministry of Finance – Policing, Monthly - \$4,065.00; Algoma Power Inc – Hydro for all Municipal Buildings October 2023 - \$4,169.87; Bell Canada – Telephones for all Village services for two months - \$1,707.78; Algoma Power Inc. – Hydro for All Municipal Buildings + Streetlights November 2023 - \$6,433.53; Hilton Township – Fire Department Levy 2023 - \$26,837.50; Hilton Township – Taxes charged on Landfill Property - \$1,221.84; BDO Audit Services 2022 - \$6,411.26; Stobie Mechanical – Winter Plowing \$2,782.66; Karhi Contracting Inc. – Porta Potty Rental Forbes Park - \$1,395.55; McDougall Energy – Waterfront Centre Propane – \$1,333.33; ICONIX Waterworks – Culverts + Supplies - \$1,056.60; GFL

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Environmental – Recycling Collection - \$2,227.51; Ontario Clean Water Agency – water/sewer operations - \$10,483.50; Batman Plumbing – Fix Community Hall drained grease clog - \$1,567.88

2024 – 03      Moved by Councillor Sarah Brown  
                    Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council authorize the payment of Voucher #23-12 for December 2023 in the amount of \$122,120.80

CARRIED

3. Total Marina Voucher for the month of December 2023, Voucher #2023-12 (b) for \$74,701.00

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Direct Pro Contracting Ltd. - Exterior Renovations (NOHFC Grant) - \$72,350.23; Batman Plumbing – Winterize Marina Building - \$2,237.23

2024 – 04      Moved by Councillor Brian Delvecchio  
                    Seconded by Councillor Kelly Rathwell

BE IT RESOLVED THAT the Village of Hilton Beach Council authorize the payment of Voucher #23-12 (b) Marina for December 2023 in the amount of \$74,701.00

CARRIED

**MISCELLANEOUS REPORTS**

4. Report from Clerk-Treasurer

Items discussed include limited ways to reduce the Municipality's insurance coverage, Hilton Townships request for monthly expense reports related to the Landfill

2024 – 05      Moved by Councillor Sarah Brown  
                    Seconded by Councillor Kelly Rathwell

BE IT RESOLVED THAT the Clerk's Report be accepted as presented. Including the following Council Meeting Schedule for 2024:

February 14, February 28th (Finance/Budget Committee), March 13, April 10, April 24 (Village Drive Around Inspection), May 8, June 12, July 10, July 24 (Auditor's Public Meeting), September 11, October 9, November 13, November 27 (Emergency Management), December 11

CARRIED

**CORRESPONDENCE (Resolutions from Others)**

5. Township of Asphodel-Norwood re: Rising Municipal Insurance costs

2024 – 06      Moved by Councillor Brian Delvecchio  
                    Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT Council for the Village of Hilton Beach support the Township of Asphodel-Norwood in their call for action to reduce insurance costs

CARRIED

**CORRESPONDENCE (Council Action Required)**

6. Crime Stoppers Sault Ste. Marie request for funding support

The Village does not have the resources to support this request at this time. Crime Stoppers Sault Ste Marie should be invited to Village events going forward.

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**OLD BUSINESS/UPDATES**

7. 2024 Budgeted Roads Work

2024 – 07 Moved by Councillor Brian Delvecchio  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT Council for the Village of Hilton Beach approve the following Road Work schedule for the 2024 season: Fog seal Marks St.; Replace traffic barrier on South St. hill; Double surface treatment on Mariner’s Way and Upper Birch St.

CARRIED

8. 2024 Community Events

Council feels that the summer special events are an important part of the Village and should continue to be organized for the benefit of the residents (both full time and seasonal). Municipal Staff do not have the capacity to lead and organize these events due to other obligations. A volunteer “Recreation Committee” will be established and a call for volunteers will be made. Historically, any proceeds made from these events go back into the Community through improvements at Forbes Park, the operation of the Rink, purchase of recreation equipment, and other recreation/community activities.

9. Shared Services – Fire Chief

St. Joseph Fire Department and the Hilton Union Fire Department are in urgent need of a Fire Chief. It has been proposed that the two departments cooperated to hire a paid Fire Chief to manage both departments. Costs would be shared based on assessment.

**MAYOR/COUNCILOR ITEMS**

- All seasons pad will require surface treatment/repair this year or next

**ADJOURN TO CLOSED MEETING**

2024 – 08 Moved by Councillor Sarah Brown  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT this Council move into closed session to consider items concerning labour relations or employee negotiations as well as matters about an identifiable individual, including municipal or local board employees.

BE IT ALSO RESOLVED THAT should said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution.

CARRIED

2024 – 09 Moved by Councillor Brian Delvecchio  
Seconded by Councillor Sally Cohen

THAT the Village of Hilton Beach Council reconvene to the open meeting at 9:50 PM

CARRIED

Arising from Closed Session:

2024-10 Moved by Councillor Sarah Brown  
Seconded by Councillor Kelly Rathwell

BE IT RESOLVED THAT Council for the Village of Hilton Beach approve a rental car, payment of fuel costs, and reimbursement for meals for staff to attend training sessions out of town. The Village will pay for 75% of the above mentioned expenses for two (2) weeks of training.

CARRIED

**BY-LAW**

- 1. By-law No. 2024-01, being a by-law to establish tax ratios for 2024

2024 – 11      Moved by Councillor Brian Delvecchio  
 Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT By-Law No. 2024-01, being a by-law to establish tax ratios for 2024, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 11h day of January 2024.

- 2. By-law No. 2024-02, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 11<sup>th</sup> day of January 2024

2024 – 12      Moved by Councillor Kelly Rathwell  
 Seconded by Councillor Sally Cohen


THAT By-law No. 2024-02, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including January 11th, 2024, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 11h day of January 2024.

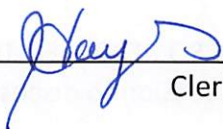
**ADJOURNMENT**

2024 – 13      Moved by Councillor Sarah Brown  
 Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT Council for the Village of Hilton Beach adjourn at 10:05 pm to meet again on February 14, 2024, or at the call of the Mayor.

CARRIED

  
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 Mayor Robert Hope

  
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 Clerk Jillian Hayes