

INCORPORATED VILLAGE OF HILTON BEACH

MINUTES

Council Meeting – July 12<sup>th</sup>, 2023

6:00 p.m. – Council Chambers, Hilton Beach Municipal Office  
3100 Bowker Street, Hilton Beach, Ontario

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**PRESENT**

Council: Robert Hope; Mayor  
Shirley Bailey Meeks; Councillor  
Brian Delvecchio; Councillor  
Sally Cohen; Councillor  
Sarah Brown; Councillor  
Staff: Jillian Hayes; Clerk Treasurer

**DECLARATIONS OF PECUNIARY INTEREST**

None

**DELEGATIONS**

None

**APPROVAL OF MINUTES**

1. Council Meeting Minutes of June 12<sup>th</sup>, 2023

2023-105 Moved by Councillor Sarah Brown  
Seconded by Councillor Brian-Delvecchio

BE IT RESOLVED THAT the minutes of the Council meeting of June 12<sup>th</sup>, 2023, be adopted as presented;  
with corrections.

CARRIED

2. Special Council Meeting of June 28<sup>th</sup>, 2023

2023-106 Moved by Councillor Sally Cohen  
Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT the minutes of the Council meeting of June 28<sup>th</sup>, 2023, be adopted as presented;  
with corrections.

CARRIED

3. Special Council Meeting Minutes of July 5<sup>th</sup>, 2023 – Finance/Budget Meeting

2023-107 Moved by Councillor Shirley Bailey-Meeks  
Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT the minutes of the Council meeting of July 5<sup>th</sup>, 2023, be adopted as presented.

CARRIED

**VOUCHERS**

4. Total Voucher for the month of June 2023, Voucher #2023-06 for \$115,450.11

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma District Services Administration Board - \$6,586.00; Ministry of Finance – Policing, Monthly - \$4,065.00; Algoma Power Inc – Hydro for all Municipal Buildings - \$4,143.45; MPAC – 3rd Quarter - \$1,597.52; Bell Canada – Telephones for all Village services - \$847.65; Algoma District School Board – Education support Q1 + Q2 - \$17,026.04; Hilton Union Public Library – 223 Partial Levy Payment - \$10,000; Safe and Sound – Community Hall Alarm/Fire Safety Inspection - \$915.86; GFL Environmental – Recycling Collection - \$2,227.51; Ontario Clean Water Agency – water/sewer operations - \$10,483.50

Council Meeting of July 12<sup>th</sup>, 2023

2023-108 Moved by Councillor Brain Delvecchio  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council authorize the payment of Voucher #23-06 for June 2023 in the amount of \$115,450.11

CARRIED

5. Total Marina Voucher for the month of June 2023, Voucher #2023-06 (b) for \$42,097.87

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Tenaquip Limitee – Cleaning Supplies and Paper Products - \$1,248.81; First Aid 4 U - First Aid Training for staff - \$1,882.58 (partially reimbursed by other attending Municipalities); Batman Plumbing and Heating – Seasonal Maintenance - \$1,580.15; Lajoie Bros. Contracting – Fuel Tank Inspections and Repairs - \$1,028.94; Sterling Crane – Launch - \$7,256.86; McDougall Energy Inc. – Fuel for resale - \$15,375.06; Direct Pro Contracting Ltd. – Deposit for Renovation Project - \$7,712.93

2023-109 Moved by Councillor Shirley Bailey-Meeks  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council authorize the payment of Voucher #23-06 (b) Marina for June 2023 in the amount of \$42,097.87

CARRIED

**MISCELLANEOUS REPORTS**

6. Report from Clerk-Treasurer

Items discussed include staffing requirements for the Village and other possible work arrangements that would assist staff in managing workloads.

2023-110 Moved by Councillor Sarah Brown  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Clerk's Report of July 12<sup>th</sup>, 2023 be accepted as presented.

CARRIED

**MINUTES OF COMMITTEES AND BOARDS**

7. Hilton Union Public Library Board – Treasurer's Report and June Stats

2023-111 Moved by Councillor Brian Delvecchio  
Seconded by Councillor Shirley Bailey-Meeks

BE IT RESOLVED THAT Hilton Union Public Library Treasurer's Report be received and filed.

CARRIED

8. Museum Board 2023 Budget and Levy

2023-112 Moved by Councillor Sally Cohen  
Seconded by Councillor Shirley Bailey-Meeks

BE IT RESOLVED THAT the budget for the St. Joseph Island Museum Board for 2023 be accepted as presented

BE IT ALSO RESOLVED THAT Council approve payment of the annual Levy in the amount of \$1,628

CARRIED

**CORRESPONDENCE (Council Action)**

9. Email Correspondence from Ratepayer re: concerns over the Village Flower Pot rebuild comments received in office and on Facebook have been generally supportive of the new Flower Pot design

2023-113 Moved by Councillor Sarah Brown  
Seconded by Councillor Sally Cohen

Council Meeting of July 12<sup>th</sup>, 2023

BE IT RESOLVED THAT emailed correspondence received from a ratepayer expressing concerns regarding replacement of the stone "Flower Pot" be received and filed.

CARRIED

10. Email Letter of Appreciation from Chowa Dojo re: Karate at the Community Hall

2023-114 Moved by Councillor Shirley Bailey-Meeks  
Seconded by Councillor Brian Delvecchio

BE IT RESOLVED THAT Correspondence received from Chowa Dojo regarding the use of the Community Hall be received and filed.

CARRIED

**CORRESPONDENCE (Receive and File)**

11. Amendments to the Public Lands Act – Ministry of Natural Resources and Forestry

2023-115 Moved by Councillor Sally Cohen  
Seconded by Councillor Brian Delvecchio

BE IT RESOLVED THAT correspondence received from the MNRF regarding amendments to the Public Lands Acts be received and filed.

CARRIED

**OLD BUSINESS/UPDATES**

12. 2023 Final Budget Approval

2023-116 Moved by Councillor Sarah Brown  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Council for the Village of Hilton Beach accept the 2023 budget as presented.

CARRIED

13. Review current Trailer By-Law

Council expressed a desire to pass a by-law that better outlines the use and storage of trailers and motor homes on Village property. Village staff has been directed to find local examples of trailer by-laws that could be adapted to suit our current need to regulate the use of trailers and motor homes within the Village on both vacant and occupied properties.

2023-117 Moved by Councillor Brian Delvecchio  
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT Council intends to pass a Trailer By-law that clarifies permissible uses of travel trailers on private property within the Village of Hilton Beach.

CARRIED

**NEW BUSINESS**

14. Appointing members to a Joint Landfill Committee

This committee is to include members of Council from both Hilton Township and the Village of Hilton Beach plus at least one landfill employee.

2023-118 Moved by Councillor Sally Cohen  
Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT Council for the Village of Hilton Beach establish a Landfill Committee consisting of two members from Council for the Village of Hilton Beach, two members from Council for Hilton Township, and the Hilton Beach Landfill Supervisor.

BE IT ALSO RESOLVED THAT Council for the Village of Hilton Beach appoint Mayor Robert Hope and Councillor Sarah Brown as representative on the newly established Landfill Committee. With an alternate being Brian Delvecchio.

CARRIED

2023-119 Moved by Councillor Brian Delvecchio  
seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council move into a closed meeting at 7:40 to consider the following subject matter: Personal matters about identifiable individual.

CARRIED

**CLOSED SESSION**

2023-120      Moved by Councillor Sally Cohen  
                    Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT the Village of Hilton Beach Council reconvene to the open meeting at 8:36

CARRIED

2023-121      Moved by Councillor Sally Cohen  
                    Seconded by Councillor Sarah Brown

BE IT RESOLVED THAT the Village of Hilton Beach Council reconvene to the open meeting at 8:36

CARRIED

**MAYOR/COUNCILLOR ITEMS**

- Signage at the Beach may need to be moved or reworded to clarify where visitors can park.
- Councillor Shirley Bailey Meeks will be giving her formal resignation from Council. A move to another Municipality scheduled for later in the summer will make her ineligible to hold her seat with the Village.
- Oak Wilt has made its way to Ontario. Residents should be made aware of the signs. Ways to slow/control the disease include not moving wood, not pruning the tree between April and October. The Invasive Species Centre out of the Sault may be able to provide material on this. The Village will explore the possibility of having an information session that will provide residents with information on invasive species to be aware of and how to handle/avoid these issues.
- Councilor Cohen is hosting a 100<sup>th</sup> Anniversary Celebration at the Community Hall on August 8<sup>th</sup> for summer residents that were unable to attend the Tea and Tell in May.

**BY-LAW**

1. By-law No. 2023-18, being a By-law to provide for the adoption of the current estimates and tax rates for 2023 and to provide for penalty and interest in default of payment

2023-122      Moved by Councillor Sarah Brown  
                    Seconded by Councillor Shirley Bailey-Meeks

BE IT RESOLVED THAT By-law No. 2023-18 being a By-law to provide for the adoption of the current estimates and tax rates for 2023 and to provide for penalty and interest in default of payment, be given the FIRST, SECOND, and THIRD READING and FINALLY PASSED this 12<sup>th</sup> day of July, 2023.

CARRIED

2. By-law No. 2023-19, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 12<sup>th</sup> day of July 2023

2023-123      Moved by Councillor Brian Delvecchio  
                    Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT By-law No. 2023-19, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including July 12<sup>th</sup>, 2023, be given the FIRST, SECOND and THIRD READING and FINALLY PASSED this 12<sup>th</sup> day of July 2023.

CARRIED

**ADJOURNMENT**

2023-124      Moved by Councillor Sarah Brown  
                    Seconded by Councillor Shirley Bailey-Meeks

BE IT RESOLVED THAT the Village of Hilton Beach Council adjourn at 8:36 to meet again on September 13, 2023, or at the call of the Mayor.

CARRIED

## Village of Hilton Beach Updates:



### **Summer Events:**

As the summer comes to an end we would like to thank all those who supported our 2023 summer events through sponsorship, volunteering and participation. We could not do it without the support of everyone in the Village. Next up is the Holly Jolly Christmas Craft Show on Saturday November the 18<sup>th</sup> at the Community Hall. Keep an eye on our Facebook page for updates closer to the event. See you all there !

### **Landfill:**

Winter hours will begin on September 15<sup>th</sup> and will be in place until May 15<sup>th</sup>

New hours: Saturdays 10a.m. – 3p.m.

Sundays 12p.m. – 4p.m.

### **Recycling Reminder:**

Just a friendly reminder; the landfill accepts newspaper, cardboard, milk and juice cartons and rigid plastics coded 1-6. We are **not** able to recycle glass, ceramics or styrofoam.

### **ATV Vehicles:**

While the Village is supportive of residents using ATV's and golf carts on the roadways to get from one end of the Village to the other – please be respectful and mindful of the Village infrastructure. Some of our roads are showing signs of damage from these ATV vehicles. Please use the available trails when possible.

### **Heritage Committee Invitation:**

All are invited to a memorial dedication at the St. Joseph Island Jail on South St. in honour of Wilfred Stevens & Donna Lambert September 30<sup>th</sup> 3pm.

### **Farmers Market:**

The Hilton Beach Farmers market is now closed for the season. Here is a letter from the organizer:

*“The Hilton Beach Farmers’ Market had a great season, with lots of very LOCAL farm and field products, including Island syrup and vegetables, honey, eggs delicious baking and preserves. The vendors would like to thank everyone that supported the market and they can’t wait to be back with fresh Island products again next summer. Many thanks to the Village of Hilton Beach mayor, council and staff for the awesome support they have shown the market!”*

### **Marina Hours Have Changed:**

August 29 <sup>th</sup> – October 13 <sup>th</sup>	Monday – Friday	9:30 am – 4:30 pm
	Saturday & Sunday	8:30 am – 5:30 pm

### **Upcoming Council Meeting:**

The next Village of Hilton Beach council meeting will be held on Wednesday September 13<sup>th</sup> at 6pm in the council chamber’s room at the municipal office. If you have an item you would like to bring up to council please submit your request in writing to the office or by email to [info@hiltonbeach.com](mailto:info@hiltonbeach.com) by Thursday September 7<sup>th</sup>. All are welcome to attend the meeting.

There will also be a special meeting on Wednesday September 13<sup>th</sup> from 5-6pm in the council chambers to discuss the new proposed Official Plan. All landowners and residents of the Village are invited to attend this public meeting.

### **Vacant Council Seat:**

If interested, please present a letter of intent to the municipal office.