

INCORPORATED VILLAGE OF HILTON BEACH

MINUTES

Council Meeting – April 12th, 2023

6:00 p.m. – Council Chambers, Hilton Beach Municipal Office

3100 Bowker Street, Hilton Beach, Ontario

Present:

Mayor Hope
Councillor Delvecchio
Councillor Cohen
Councillor Bailey Meeks

Absent: Councillor Desjardin

Clerk: Jillian Hayes

Several members of the public were also present.

DECLARATIONS OF PECUNIARY INTEREST

DELEGATIONS

Judy Connell – Changes to Landfill Hours

Reasons for change were clarified; Curb side garbage pick up schedule remains unchanged for Village residents; Council agreed to conduct a survey of ratepayers in the Village and the Township.

Jacqueline Napper-Knisley – Request extension of trailer agreement
Request Granted by Council

Tom Desjardin – Fire hydrant maintenance costs + power meters for Marina slips
Municipal Staff clarified that the repair of the Fire Hydrant at the Municipal Office will not
Municipal Staff directed by Council to get additional information from OCWA
Each power pedestal on the docks could be fitted with meters. Installation must be done by an electrician;
billing could be done monthly or for the whole season.

APPROVAL OF MINUTES

1. Council Meeting Minutes of March 8th, 2023

2023-45 Moved by Councillor Brian Delvecchio
 Seconded by Councillor Shirley Bailey Meeks

BE IT RESOLVED THAT the minutes of the Council meeting of March 8th, 2023 be adopted as presented.
CARRIED

2. Council Meeting Minutes of March 15th, 2023 – Public Meeting

2023-46 Moved by Councillor Sally Cohen
 Seconded by Councillor Shirley Bailey Meeks

BE IT RESOLVED THAT the minutes of the Public Meeting held by Council on March 15th, 2023 be adopted as presented.

CARRIED

3. Council Meeting Minutes of March 15th, 2023 – Finance/Budget Committee

2023-47 Moved by Councillor Brian Delvecchio
 Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the minutes of the Finance/Budget Committee meeting of March 15th, 2023 be adopted as presented.

CARRIED

VOUCHERS

- 4. Total Voucher for the month of March 2023, Voucher #2023-03 for \$64,295.80

In addition to employee payroll and remittances and miscellaneous items, the following items were part of the voucher expenditures: Algoma District Services Administration Board - \$6,329.50; Stobie Mechanical – Winter Roads Contract - \$2,748.77; Skeggs Paciocco– Legal Fees 2020-Present - \$5,611.58; Ministry of Finance – Policing, Monthly - \$3,860.00; Algoma Power Inc – Hydro for all Municipal Buildings - \$6,837.64; Bell Canada – Telephones for all Village services - \$828.13; encompassIT.ca – Tax billing and IT support - \$1,630.03; GFL Environmental – Recycling Collection - \$2,227.51; Ontario Clean Water Agency – water/sewer operations - \$10,483.50

2023-48 Moved by Councillor Shirley Bailey Meeks
 Secoded by Councillor Sally Cohen

BE IT RESOLVED THAT the Village of Hilton Beach Council authorize the payment of Voucher #23-03 for March 2023 in the amount of \$64,295.80.

CARRIED

MISCELLANEOUS REPORTS

- 5. Report from Clerk-Treasurer

Items discussed include: Centennial Tea Kick Off Celebration May 7th, invitation list and press release; Requested changes to the NOHFC Workforce Development Grant; Other grant applications made on behalf of the Village for a wide range of projects, further discussion to follow based on funding approvals; First Aid Training for the Marina Attendance and other Village staff; Sweeping of the Village streets; removal of the Old Village Office on Hilton Rd.; The Village Office to begin keeping a complaint log. Install signage reminding visitors to maintain decorum at all times when dealing with the Municipal office; Business Cards for Councillors

2023-49 Moved by Councillor Shirley Bailey Meeks
 Secoded by Councillor Sally Cohen

BE IT RESOLVED THAT Council approve the running of a First Aid Course for Staff and interested residents on June 17th, 2023.

CARRIED

2023-50 Moved by Councillor Brian Delvecchio
 Secoded by Councillor Sally Cohen

BE IT RESOLVED THAT Council accepts the Clerks Report as presented.

CARRIED

CORRESPONDENCE (Receive and File)

- 6. Parks Canada Prescribed Fire Test Plan 2023 – Fort St. Joseph

2023-51 Moved by Councillor Sally Cohen
 Secoded by Councillor Shirley Bailey Meeks

BE IT RESOLVED THAT Parks Canada’s Prescribed Fire Test Plan 2023 be received and filed.

CARRIED

CORRESPONDENCE (Council Action)

- 7. Nominations for the 2023 Ontario Senior of the Year Award

8. Hilton Union Fire Department 2021 Audited Financials

2023-52 Moved by Councillor Shirley Bailey Meeks
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT Hilton Union Fire Department 2021 Financials be accepted as presented.

CARRIED

Council expressed a desire to have a Fire Board meeting to discuss budgeting concerns

9. Central Algoma Freshwater Coalition request for support

2023-53 Moved by Mayor Robert Hope
Seconded by Councillor Brian Delvecchio

BE IT RESOLVED THAT the Village of Hilton Beach support the Central Algoma Freshwater Coalition with a donation in the amount of \$250.00.

CARRIED

NEW BUSINESS

10. Ontario Ombudsmen Sunshine booklet – Rules for open and closed meetings
Guide for elected officials provided by the Ombudsmen of Ontario

11. Procedural By-Law

Council agreed to the need for revision and the inclusion of standard forms for delegations, staff reports, and complaints.

MAYOR/COUNCILLOR ITEMS

Items discussed include the following: Integrity Commission Training attended by Councillors; Allowing a mobile Pizza Trailer to “pop-up” in the Village, the farmer’s market was suggested as a location; the possibility of a Fire Truck wash fundraiser; possibly offering an outdoor movie this summer; Why is the website update taking so long?

ADJOURN TO CLOSED MEETING

Items related to Identifiable Individuals

2023-54 Moved by Councillor Brian Delvecchio
Seconded by Councillor Shirley Bailey Meeks

BE IT RESOLVED THAT the Village of Hilton Beach Council move into a closed meeting at 8:28 PM to consider the following subject matter: Personal matters about an identifiable individual.

CARRIED

RECONVENE TO REGULAR COUNCIL

2023-55 Moved by Councillor Brian Delvecchio
Seconded by Councillor Shirley Bailey Meeks

BE IT RESOLVED THAT the Village of Hilton Beach Council reconvene to the open meeting at 9:35 PM.

CARRIED

BUSINESS ARISING FROM CLOSED

2023-56 Moved by Councillor Shirley Bailey Meeks
Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT the resignation of Councillor Kris Desjardins be accepted by Council for the Village of Hilton Beach and that the seat be declared to be open as of April 12th, 2023.

CARRIED

BY-LAW

- 1. By-law No. 2023-09, being a By-law to authorize an agreement between the Incorporated Village of Hilton Beach and Jacqueline Knisley

2023-57 Moved by Councillor Brian Delvecchio
 Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT By-law No. 2023-09, being a by-law to authorize an agreement between the Incorporated Village of Hilton Beach and Jacqueline Knisley, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 12th day of April 2023.

CARRIED

- 2. By-law No. 2023-10, being a By-Law for the legal appointment of officers and employees for the Incorporated Village of Hilton Beach and to fix their salaries, wages and honorariums for the year 2023.

2023-58 Moved by Councillor Shirley Bailey Meeks
 Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT By-law No. 2023-11, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including April 12th, 2023, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 12th day of April 2023.

CARRIED

- 3. By-law No. 2023-11, being a By-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including the 12th day of April 2023

2023-59 Moved by Councillor Brian Delvecchio
 Seconded by Councillor Sally Cohen

BE IT RESOLVED THAT By-law No. 2023-11, being a by-law to confirm the proceedings and resolutions of Hilton Beach Council which were adopted up to and including April 12th, 2023, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 12th day of April 2023.


CARRIED

ADJOURNMENT


2023-60 Moved by Councillor Shirley Bailey Meeks
 Seconded by Councillor Brian Delvecchio

BE IT RESOLVED THAT the Village of Hilton Beach Council adjourn at 9:37 pm to meet again on May 10th 2023, or at the call of the Mayor.

CARRIED



 Robert Hope, Mayor



 Jillian Hayes, Clerk-Treasurer